



JKK MUNIRAJAH INSTITUTE OF HEALTH SCIENCES COLLEGE OF PHARMACY

(Approved by Tamil Nadu Govt. & Pharmacy Council of India - New Delhi, Affiliated to The Tamil Nadu Dr. M.G.R Medical University, Chennai)
Thookanaickenpalayam, Gobichettipalayam (TK), Erode (DT) - 638506, Tamil Nadu.

15/07/2019

INTERNAL QUALITY ASSURANCE CELL (2019-2020)

CIRCULAR

The First Internal Quality Assurance Cell (IQAC) meeting for the academic year 2019-2020 will be held on 22/07/2019 at 11.00 am in JKK MUNIRAJAH INSTITUTE OF HEALTH SCIENCES COLLEGE OF PHARMACY, Seminar Hall. All the IQAC members are hereby requested to attend the meeting without fail.

Agenda for the meeting as follows:

1. Minutes of the previous meeting.
2. Academic and Administrative audit by IQAC.
3. Collaborative activities.
4. Technical workshop / seminar.
5. Result analysis.
6. Admission activities.
7. NSS activities.



IQAC CO-ORDINATOR

Copy to:

1. All IQAC Committee members
2. All HOD and Faculty members
3. Governing Council
4. Office file
5. IQAC file


Principal

JKK Munirajah Institute of Health Sciences
College of Pharmacy, T.N.Palayam,
Gobi (Tk), Erode (Dt) - 638 506


Principal
JKK Munirajah Institute of Health Sciences
College of Pharmacy, T.N.Palayam,
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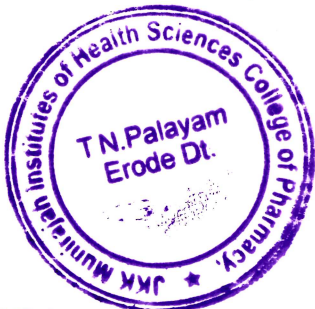




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S. NO	COMPOSITION CRITERIA SPECIFIED BY NAAC	IQAC MEMBER NAME	DESIGNATION
1.	Chairperson – Head of the Institution	Dr. P. PERUMAL	PROFESSOR CUM PRINCIPAL
2.	Management Representative	Dr. K. SRIDHARAN	MANAGEMENT REPRESENTATIVE
3.	IQAC Coordinator	Mr. S. KANNAN	ASSOCIATE PROFESSOR
4.	Members of Faculty Three to eight members all level	Dr. P. MOHANRAJ	PROFESSOR
		Mr. S. SELVARAJ	PROFESSOR
		Mrs. J. PRIYA	ASSOCIATE PROFESSOR
		Mrs. K. ABHENAYA	ASSISTANT PROFESSOR
		Mr. G. M. SIVAKUMAR	ASSISTANT PROFESSOR
	Mr. K. K. SENTHILKUMAR	ASSOCIATE PROFESSOR	
5.	Student Nominee	Ms. M. K. RAJESHWARI	STUDENT
6.	Industry Nominee	Mr. K. KARTHIK	PRODUCTION MANAGER
7.	Parent Nominee	Mr. M. KOTHANDARAMAN	BUSINESS
8.	Nominee from local society	Mr. S. ANBUTHANGAM	LOCAL SOCIETY
9.	Nominee from employer	Mr. S. SAMAYAMUTHU	CASHIER



[Handwritten Signature]

Principal

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THE INTERNAL QUALITY ASSURANCE (IQAC)

MINUTES OF MEETING-AGENDA

The First IQAC meeting for this Academic year 2019-2020 was conducted on 22/07/2019 at 11.00 am in JKK MUNIRAJAH INSTITUTE OF HEALTH SCIENCES COLLEGE OF PHARMACY, Seminar Hall. DR. P. PERUMAL welcomed the members of IQAC and set the context for the discussion meeting followed by review presentation made by Mr. S. KANNAN, Associate professor, Department of Pharmaceutics.

The Meetings of Agenda:

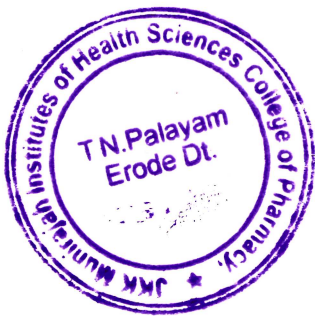
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List of attendees from IQAC Committee Members

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		Mr. G. M. SIVAKUMAR	ASSISTANT PROFESSOR	
		Mr. K. K. SENTHILKUMAR	ASSOCIATE PROFESSOR	
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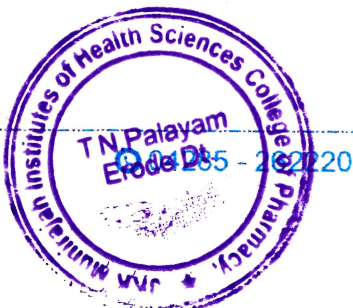
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MINUTES OF MEETING OF IQAC

Points that were discussed:

The minutes of the meeting were reviewed with a formal discussion involving all IQAC members, and these minutes were subsequently approved by the IQAC members.

- The committee members have made a request for the maintenance of all documentation pertaining to academic and administrative audits conducted by IQAC.
- The Committee has put forth a recommendation for all Heads of Departments (HODs) and cell coordinators to initiate collaborative activities with other institutions and industries.
- To facilitate the sharing and improvement of students' technical skill sets, it is recommended to arrange technical workshops and seminars.
- The committee has emphasized the significance of creating well-defined perspective plans and ensuring their effective implementation.
- Regarding admissions for the academic year 2019-2020, there is a discussion on increasing admissions and enhancing the institution's standing within the academic community.
- It is advised to concentrate on additional social welfare initiatives and awareness programs for rural communities.

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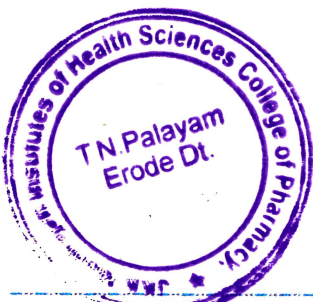
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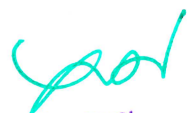
ACTION TAKEN REPORT

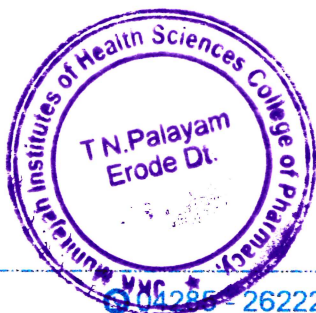
Action taken report for the decision of IQAC meeting held on 22/07/2019. To implement the decisions of the above-mentioned meeting of the IQAC. The following actions were taken.

PLAN OF ACTION	ACTION TAKEN
The committee members have requested that all documentation related to academic and administrative audits conducted by IQAC be maintained.	Documentation pertaining to the academic and administrative audits overseen by IQAC has been upheld.
Collaborative activities.	Heads of Departments (HODs) and coordinators of various cells initiated collaborative efforts with external institutions and industries.
It is advisable to organize technical workshops and seminars to facilitate the sharing and enhancement of students' technical skill sets.	One-day national-level seminar has been conducted.
An analysis of the academic results from 2019 and the progress of educational quality will be conducted	The committee examined the internal assessment data of all classes, including sample papers, in order to understand the grading criteria and provided recommendations to enhance performance in the model exams, ultimately aiming to improve the university's results for the 2019-2020 semester.
NSS activities	Conducted social welfare activities and awareness program for all rural people.


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Date: 27/01/2020

INTERNAL QUALITY ASSURANCE CELL (2019-2020)

CIRCULAR

The Second Internal Quality Assurance Cell (IQAC) meeting for the academic year 2019– 2020 will be held on 03/02/2020 at 11.00 am in JKK MUNIRAJAH INSTITUTE OF HEALTH SCIENCES COLLEGE OF PHARMACY, Seminar Hall. All the IQAC members are hereby requested to attend the meeting without fail.


Agenda for the meeting as follows:


1. Introduction of IQAC Members.
2. Review the Academic Calendar for 2019- 2020.
3. Innovation in Teaching and Learning Process.
4. Class Committee Meetings.
5. Value added courses and certificate courses.
6. Academic and administrative activity by IQAC.
7. Faculty Development Program.

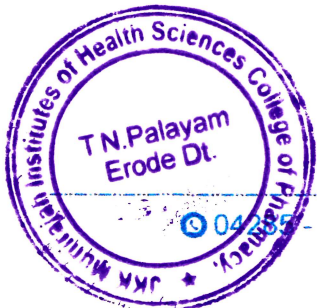

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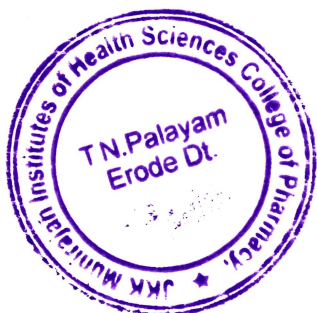
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The Meetings of Agenda:

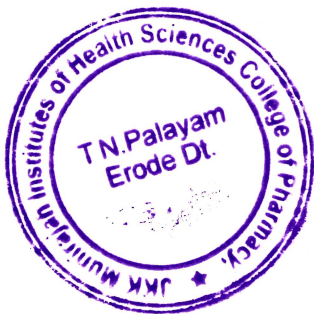
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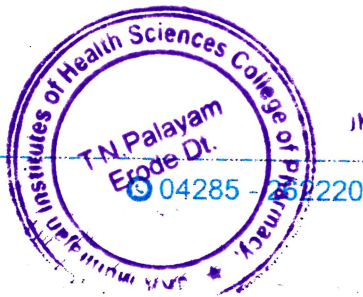


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MINUTES OF MEETING OF IQAC


Points that were discussed:


- The minutes of the meeting were reviewed, and a formal discussion took place among all members of the IQAC. Subsequently, the IQAC members granted their approval to these meeting minutes.
- The committee members expressed a need to maintain comprehensive documentation for the academic and administrative audits to be conducted by the IQAC.
- The committee recommended to the HOD and cell co-coordinators that they should initiate collaborative activities with other institutions and industries.
- It is suggested that workshops and seminars be organized to facilitate the sharing and enhancement of students' skill sets.
- An analysis of the academic results for 2019 and the progress in education quality was discussed.
- The committee emphasized the importance of creating well-defined perspective plans and their effective implementation.
- Regarding admissions for 2020-2021, there was a discussion on strategies to increase admissions and enhance the institution's reputation.
- Each department's faculty members were instructed to plan and conduct Faculty Development Programs on a department-specific basis.
- The COVID-19 pandemic has spreading globally, necessitating the need to create awareness among both students and the general public.

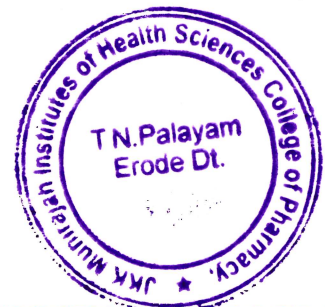

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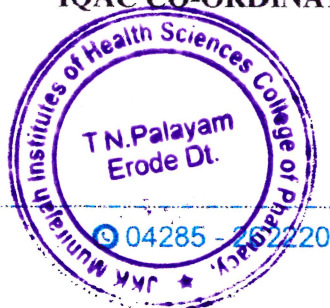
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ACTION TAKEN REPORT


Action taken report for the decision of IQAC meeting held on 03/02/2020. To implement the decisions of the above-mentioned meeting of the IQAC. The following actions were taken.

PLAN OF ACTION	ACTION TAKEN
The members of the committee demand to keep all documentation for the academic and administrative audits that IQAC will conduct.	All documentation for the academic and administrative audits has been conducted and maintained properly.
Collaborative activities.	The committee recommended that all department faculties and cell coordinators should embark on collaborative activities with other institutions and industries.
It is advised to conduct workshops/seminars to share and enhance the skill set of the students	Organized a one-day national level seminars.
The committee discussed about the Tamilnadu. Dr. M.G.R. Medical university 2019-2020 semester result and the reason for deviations in the result of certain subjects' suggestions were given to improve the result in the 2019-2020 semester.	The committee conducted an analysis of internal marks for all classes, including the examination of sample papers, to understand the grading patterns. They provided recommendations to enhance performance in the model exams, aiming to improve the university's results in the 2019-2020 semester.
The committee discussed about the admission process for the academic years 2019-2020 and the merit scholarship and other fee concession for the welfare of the students.	The committee confirmed the number of students admitted on a per-course basis, verified the awarding of merit scholarships, and examined the provision of fee concessions for the 2019-2020 admissions.
Department's faculty members were instructed to plan and conduct Faculty Development Programs on a department-specific basis.	Faculty Development Programs has been planned and conducted department wise.


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